



Consent form for photo/video shoots and publishing of footage of the children of Ölduselsskóli

Name _____ kt. _____,

responsible for child

Name _____ kt. _____,

Every once in a while we take photographs or videos of our students. We use these materials to give parents* and students a peek into our daily goings on, in addition to being a source of joy. We save all footage in our photo bank. In general the footage is published on our website, as well as other public forums on our behalf. Footage may also be published in promotional materials, newsletters and curricula. Class photos are published with the names of all individuals photographed as well as the grade they are in. Parents can purchase a copy of their child's class photos.

The media approach us various occasions and take photos and videos. Such visits are at the discretion of the school principals and students may appear in footage that appears in the media.

To fulfill our duty according to what is stated in law 90/2018 regarding privacy and the use of personally identifiable information we need to gather informed consent from parents prior to taking and publishing photos and videos of pupils. We kindly ask you to answer the following questions, sign the document and return it to us.

I consent to:

- | | | |
|---|------------------------------|-----------------------------|
| 1. pictures and videos being taken of my child during everyday school goings on | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. the publishing of footage of my child on the the school website | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. the publishing of footage of my child for promotional purposes for the school | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. the use of the footage to inform parents of the school goings on
<i>Newsletters and curricula are distributed to parents of all children
in the same class, grade and/or school</i> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. the publishing of footage of my child on the school walls | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. the school, or parties on behalf of the school, taking a class photo of my child | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. footage of my child being published in the media | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Do you consent to all of the above? Yes No

* Parents are considered to be persons with guardianship of the child.

Conditions for photo and video shoots and the publishing of footage

- 1. We are responsible for the handling of the materials and will follow the stated 90/2018 laws regarding privacy and the handling of personally identifiable materials.
- 2. We will not use footage of children that have left the school. At the end of a pupils schooling we will hand the footage over to the City Archives for keeping according to law 77/2014 regarding public archiving.
- 3. We will not publish the name or other identifiable information when we publish footage on our social media, website or for promotional purposes except under special circumstances. Special circumstances for example include publishing the name of a child that has won an award.
- 4. Our employees are prohibited from taking photos or videos of pupils on privately owned devices.
- 5. We will take the utmost caution, care and consideration when publishing footage. Children will never be displayed in a provocative, demeaning or inappropriate manner, for example when they are unhappy, in awkward situations or underdressed.
- 6. You can rescind your consent at any point after it has been given. Rescinded consent does not retroactively affect footage accumulated prior to that time. If consent is not rescinded it will apply during the period of the child’s registration at the school. Consent can be rescinded or modified by filling this form out again.

The information you give on this form will be kept safe and not used for any other purpose than to confirm your consent.

I hereby confirm that I have read these materials and give my consent to pictures and videos being take of my child according to what is stated above.

Reykjavík,

Parental signatures